**KPO b.v. is accepting applications for internships on the following dates for specialties:**

**Oil and gas business**

October - December – 3 students

**Automation and management, Mechatronics**

October - December – 1 student

**Electricity supply**

September - October – 6 students

October - December – 3 students

**Technological Machinery and Equipment, Mechanical Engineering**

October - December – 10 students

**Chemistry, Chemical Technology**

September – December – 18 students

**Information Technology**

September – December – 1 student

**Ecology**

September – December – 18 students

**Life safety and Environmental Protection**

September – December – 2 students

**Finance, Economics and Audit**

September – December – 4 students

**Transport Organization**

03/09/2024 - 03/10/2024 – 1 student

01/10/2024 - 01/11/2024 – 2 students

05/11/2024 - 05/12/2024 – 2 students

03/12/2024 – 03/01/2025– 2 students

Students from the 2nd year of study for non-technical specialties and from the 3rd year of study for technical specialties are accepted for internship.

Students wishing to take an internship at KPO should submit their documents to the Career and Business Partnership Center, 203 room of the main building.

List of documents required for the internship:

1.Student's application form (Appl.Form should be filled out in English/Russian) with a 3\*4 photo, template in the appendix (this form is attached electronically to the memo). Application Form must be signed and stamped by the director of the institute.

2. Copy of the student's ID card;

3. A certified copy of the student's full-time academic record / transcript;

4. Student's practicum plan (if available) (please ensure that this plan is prepared by the supervisor).

5.Medical certificate (form 075/u) (provided after the invitation to practice, on the day of admission).

Note: Only fully and correctly completed sets of documents filled out according to the established form will be considered. Documents must be submitted by the student personally to the Career Center in hard copy (originals).

Selection of candidates for internship is carried out on a competitive basis and the main criterion is the student's academic performance (grades, GPA).

Please take into account the conditions of internship at KPO:

Citizens of the Republic of Kazakhstan over 18 years of age from among the most successful students with an average of all grades for the entire period of study not lower than "4" out of "5" or "3" out of "4" are invited to the internship.

Duration of industrial practice is 1 month. The student is invited to practice once in the academic year.

1.Practice is not paid.

2.Housing for the period of practice is not provided.

3.Travel to/from Aksai is not reimbursed

4.Meals (lunch), PPE for students who will be practicing in the field.

5.Transportation to/from the workplace during the internship period is provided by KPO transportation.

6.Completion of the internship does not guarantee further employment in KPO.

**All documents must be in A4 format.**

**Students invited to the internship should have an ID card, medical certificate (075/U).**